



## **POLICY MANUAL**

### **HANDOUTS/DISPLAYS**

The Oxford Library Company will sometimes act as a distribution point for handout materials for public awareness. These items may represent diverse points of view.

No poster, flyer, brochure or display may be placed in the library without the permission of the Library Director or the Director's designee.

Bulletin Boards, both traditional and digital, provide information on upcoming community events, nonprofit organizations, and public services.

Advertising materials by profit-making concerns, religious, or partisan political groups may not be posted, displayed or exhibited in the library.

Materials should be left at the Circulation Desk for approval and posting. The library reserves the right to remove a posting at any time, for any reason.

The Oxford Library Company welcomes exhibits in the display case that serve to enrich and inform the community and are of general interest. Please inquire at the Circulation Desk regarding the procedures for displaying items.

Permitting of a display or distribution of handout-materials does not indicate that the library endorses any cause or activity.

Revised and Approved July 23, 2015 cb